

Belfast Photographic Imaging Club (BPIC)

Member Privacy Notice

Version: 1.0

Adopted: 7th May 2026

Who we are

Belfast Photographic Imaging Club (BPIC) is a voluntary membership organisation. For data protection purposes, the Club is a data controller.

Contact

Questions about this privacy notice or about your personal data should be directed to the **Honorary Secretary**, using the contact details published on the Club website.

What personal data we collect

We may collect and use:

- Name and contact details (address, telephone number, email address)
- Membership records and dates of membership
- Images submitted for competitions or events
- Competition scores and results
- Records relating to committee members, judges, speakers and prospective members

We do not collect special category personal data.

How we use personal data

We use personal data only where necessary to:

- Manage membership and subscriptions
 - Organise meetings, competitions and events
 - Communicate with members about Club activities
 - Administer and manage the Club
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Lawful basis for processing

We process personal data under the following lawful bases:

- **Legitimate interests** – running and administering the Club
- **Consent** – for example, publishing images, names or results
- **Legal obligation** – where required by law

You may withdraw consent at any time where processing is based on consent.

Images and publications

The Club may publish competition images, members' names and scores on the Club website or Club social media channels.

Galleries of members' images will only be published with the member's consent.

Participation in inter-club events may require images and limited personal data to be shared with other organisations. Members will be asked to agree to this in advance.

Sharing personal data

The Club does not sell or share personal data with third parties for marketing purposes. Personal data is shared only where necessary for Club activities or where required by law.

Data retention

Membership records are normally retained for up to **five years** after membership ends.

Historical records relating to the Club's activities (such as programmes, competition results and committee minutes) may be retained for archive purposes.

Your rights

Under data protection law, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of your personal data
- Object to or restrict processing in certain circumstances

Requests should be made in writing to the Honorary Secretary and will normally be handled without charge.

Data security

The Club takes reasonable steps to protect personal data from loss, misuse or unauthorised access.

Further Information

This privacy notice summarises how Belfast Photographic Imaging Club uses personal data. Further details are set out in the Club's **Data Protection Policy**, which is available on the Club website or on request from the Honorary Secretary.

Policy review

This privacy notice will be reviewed periodically by the committee.