



BISHOP'S STORTFORD CAMERA CLUB

Constitution

- 1.1 Title** – The full title is The Bishop's Stortford Camera Club (BSCC).
- 2.1 Aims and Objectives** - The aims and objectives of the Club shall be to help and encourage members to enjoy and improve their photography, through the provision of club meetings, competitions, lectures, and social events.
- 3.1 Mission Statement** – “ To provide for members a forum where they can develop their own potential and unique interest in photography, in a friendly environment that is both instructive and entertaining”.
- 4.1 Membership** – The Bishop's Stortford Camera Club is open to anyone over sixteen, younger members must be accompanied by a parent or legal guardian. The annual subscription shall be determined at each years A.G.M. by a simple majority vote of those Members present at the Meeting. The annual subscription is payable by the 31st October each year and Members failing to pay by this date shall be deemed to have resigned from the Club.
- 4.2** A member may be expelled or asked to resign from the Club on the decision of the Committee. The Committee may request a member to appear before it without stating the reason provided that where any charge or accusation is made a member shall be given full and reasonable opportunity to put forward a defence and to bring witnesses at a later meeting. A member expelled or asked to resign shall have the right of appeal to a Special Meeting of the Club called for the purpose. All Committee proceedings and any Special Meetings called at the request of a member under this rule shall be treated as privileged and confidential.
- 4.3** A member not being in arrears with their subscription may resign at any time by notifying the Secretary in writing of their desire to do so.
- 5.1 Officers** - The officers shall consist of a Chairman, Vice Chairman, Hon. Secretary, Hon. Programme Secretary, Hon. Competition Secretary, Hon. Membership Secretary and Hon. Treasurer to be elected annually at the Annual General Meeting (AGM) to be held on a convenient date in April of each year.
- 5.2** The Secretary shall keep the minutes of all business meetings and shall conduct the correspondence of the Club. The Treasurer shall collect all subscriptions and monies owing. On the 31st January of each year a balance sheet shall be drawn up by the Treasurer and shall be audited by the Hon. Auditor appointed at the previous A.G.M. for this purpose and shall be submitted to the A.G.M.
- 6.1 Committee Members** - The affairs of the Club shall be managed by a Committee consisting of the Officers and up to five other members elected at the Annual General Meeting. The Committee shall have the power to co-opt to fill vacancies occurring during the year.

- 7.1** ***The Committee Structure*** – The committee structure shall reflect the way the club intends to operate in the approaching season. Individual committee member roles and responsibilities shall be defined and specified at the first full committee meeting after the AGM, and published in the programme for the forthcoming year.
- 7.2** At Committee Meetings four shall form a quorum and at Special Meetings the quorum shall not be less than 50% of the then current membership.
- 7.3** All officers and committee are eligible for re-election each year, except the Chairman who shall not be eligible to serve more than two consecutive years. The retiring Chairman may serve ex-officio on the Committee for one year unless appointed an Officer of the Club.
- 8.1** ***Conduct of Meetings*** A special general meeting shall be called by the Chairman or Secretary upon the receipt by the secretary of a request in writing signed by no fewer than 5 full members.
- 8.2** At least 21 days' notice in writing shall be given to all members of any general meeting
- 8.3** Any member proposing a resolution for consideration at the AGM shall submit it 21 days prior to the AGM.
- 8.4** A competition rule amendment or new competition structure shall not be made the subject of a vote at a general meeting unless it has been included in the agenda and full details circulated to members with the notice of the meeting.
- 8.5** The agenda for the AGM should be made available to members, at least one week before the meeting.
- 9.1** ***Alterations to the Constitution.*** No alteration or addition to the constitution shall be made except at the Annual General Meeting or at a Special Meeting called in accordance with 8.1 & 8.2
- 10.1** ***Use of Funds.*** The funds of the Club including income arising from any source shall be used only to further the aims of the Club. In the event of the dissolution of the Club all funds and other assets remaining after the settlement of all proper debts shall be handed over to the East Anglian Federation of Photographic Societies.