

APPLICATION FOR MEMBERSHIP

Annual subscriptions agreed for the 2026 – 2027 season are as shown below.

Family membership	£96.00	Family membership - over 60	£77.00
Ordinary member	£56	Concession*	£46.00

* Concession rate is for members over 60, Under 20, Students and Unemployed (UB40)

Membership fees must be paid in full to participate in competitions, tuition, emails and access to the DPS Facebook and Messenger page(s) for up to date information of Society activities and notifications.

Country Membership Subscriptions for those living more than 50 miles from Dundee are as follows:-

£17Concession, £20 Ordinary Member, £27Family Concession, £33Family full.

Methods of Payment

BANK TRANSFER to the Society Bank Account. Preferred option

Bank of Scotland Account No. 00300146.

Sort Code 80-73-31. **Use your name as payment reference to appear against the payment.**

Credit and debit cards accepted.

CHEQUE. Made payable to Dundee Photographic Society.

Send to The Treasurer, 15 Harefield Avenue, Dundee, DD3 6AU.

New members. Please complete the membership form and return to:

The Treasurer, 15 Harefield Avenue, Dundee, DD3 6AU.

Data Protection (GDPR)

Details of the GDPR policy for DPS are shown below and can also be viewed on the DPS website and hard copies are available on request. By completing the form below signifies acceptance of the DPS GDPR policy.

The Protection of Children and Vulnerable Adults (PCVA)

Our insurers have brought to our attention the requirements for PCVA. Accordingly, the Council has decided that members should note that any children and/or vulnerable adults require to be accompanied by a responsible adult. Please address any concerns or questions to a member of Council.

MEMBERSHIP APPLICATION FORM

PERSONAL DETAILS

Title... Surname.....Other Names

Address.....

Town/city.....

Postcode.....

Telephone No.....

e-mail address.....

Date of Birth.....

Photographic Honours (e.g.ARPS).....

Do you belong to another club/society YES / NO

If yes, which club/society would you support and submit entries to for inter-club competitions?

DPS or.....

Permissions

I permit DPS to use my images in accordance with the General Data Protection Regulations (GDPR 2.1) ☐

Gift Aid Tax Recovery

This is a valuable source of funds for the Society, which is a Registered Charity (Scottish Charity no. SC002594). The only requirements are that the donor signs the declaration below. This indicates that your subscription and any other donation may be treated as Gift Aid and that the member pays Income Tax equivalent to the tax which DPS can recover. In order to standardise the recovery procedure, I would urge members who pay tax to sign the declaration.

Gift Aid Declaration.

Only sign if you pay tax

Please treat all subscriptions and donations I make to Dundee Photographic Society, from the date of this declaration until I notify you otherwise, as Gift Aid donations. Should my income fall below the taxation threshold I shall notify the Treasurer.

Signature.....

Date.....

Scottish Charity no. SCO02594

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DUNDEE PHOTOGRAPHIC SOCIETY

Data Protection Policy

Dundee Photographic Society (the “Society”) is a Scottish Charitable Incorporated Organisation (SCIO) with registration number **SC002594**.

The Society operates as a Data Controller within the UK.

The Society collects and holds personal information about its members and users of certain services provided by the Society.

The personal information referred to in this Policy includes name; contact details (email, telephone number, address) membership status (e.g. Honorary, Ordinary); photographic distinctions; UK tax payer status (for Gift Aid); records of entries to photographic events; photographs used at events; and such other information as may be necessary for the effective management of the legitimate interest of the Society in accordance with its Purpose and Activities as identified in the Constitution.

Any person wishing to verify, alter or delete personal information held by the Society may apply to the Treasurer. This DPP has 4 key sections:

1. Information use by The Society to carry out its Purpose and Activities for its Members.
2. Information and image use by The Society to carry out its activities for its active Photographer Members in both internal and external events.
3. Other information that may be collected from both Members and Non-members using services of The Society.
4. Acknowledgement that the Society retains historical records of its activities.

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1 For Members, this information is used to facilitate administration of the Society in carrying out its Purpose and Activities.

1. Personal information is compiled from the Member supplied information. The information is only available to certain Council Members and Office Bearers with a need to know for the execution of their roles. Each member is allocated a membership number which links back to this data. The membership number offers some degree of anonymity when images are provided for competition judging.
2. Contact details of the Office Bearers and some others allocated to provide particular services may be published within the Society's Syllabus. Details and permission will be confirmed annually before publication of the Syllabus.
3. To meet statutory obligations Membership Information will be retained for a period of not less than 6 years. This includes Members' donations via Gift Aid. The details required by HMRC are Title, Name, House number/name, Post Code, Date, Fee Paid.

4. **Communication;** The Society operates a number of communication channels to circulate information for administration or event purposes.

1.4.1 **Routine Contact with Members.** The Society operates an email system and Members must elect to receive routine e.g. details of Society and photographic items of interest; submission details for competitions and exhibitions; or syllabus changes (including weather related problems that can be at short notice). Global emails are sent as blind carbon copies (BCC).

1.4.2 **Contact with individual Members.** In connection with their duties, Society Office Bearers may contact individuals directly on their personal email address (as supplied). In some circumstances Office Bearers may write or telephone individual members using the supplied details.

1.4.3 **On-line.** The Society publishes news including successful images created and submitted by members. Some of these may be used to publicise the Society's events e.g. the Members' exhibition and the activities of the Society in general. The Society also maintains a Facebook page for items of more general interest. Members' images may be included in Focus magazine to illustrate the items.

2. For Members, as Photographers (Image Makers), participating in the activities of the Society, including external events.

Part of the Society's Purpose and Activities is to use Members' images within External Competitions and Exhibitions to represent the work of the Society. To use Members' images submitted for Internal Competitions or Exhibitions the Society requires the member's permission. The Society will endeavour to make Photographers aware in advance that images are included within these external events. This information is managed subject to the event or competition rules, and includes participation in SPF, PAGB events.

2.1. Permissions: The Society will request explicit permission via a check box on the Membership enrolment form to use any images submitted to competitions or exhibitions. The Photographer retains copyright at all times.

2.1.1. Each Photographer submitting images certifies the work as his/her own.

2.1.2. Each photographer gives The Society permission to reproduce all or part of the material entered, free of charge for publication and/or display in media related to the Activities of the Society.

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2.1.3 Each Photographer consents to the retention by the Society of information identifying the Photographer as the creator of an image.

2.1.4 The Photographer will be credited appropriately when any image is used. The Society assumes no liability for any misuse of copyright.

2.1.5 Images will be attributed to the Photographer by name and Image Title (for Exhibitions and Salons, Photographic Distinctions may also be provided to the Organisers).

2.2 **Internal Competitions: Information Use**

Membership Number, Division Number and Image Title are required to identify submitted photographs. The Photographer's Membership Number gives a degree of anonymity during the judging process, (Competition Secretaries have access to the member information from which they correlate Membership Number to the Members' Names for scores and league tables). League tables for competitions may be published on the Society's website with scores attributed to the Member by Name. Competition winning images may be published on the Society website and in the Focus magazine and attributed to the member by name.

2.3 **External Competitions: Information Use**

The Society participates in a number of external events. These include Inter-Club Competitions, competitions with other Scottish Photographic Federation (SPF) clubs, in National Photographic Alliance of Great Britain (PAGB) events. Information required in these cases is the Member's Name and Image Title.

2.4 **Group Entry to Salons**

Where the Society is the entrant on behalf of multiple Members, the entrant warrants that each Member has consented to the supply of identifying information as if the Photographer had entered in person. This will be clarified in the entrance form at the time of submission.

3.0 **Other information as necessary for the conduct of the Purpose and Activities of the Society to the wider community.**

This information is used to satisfy a requested service or a contractual requirement. This information may be retained to provide a record of the activity and the outcome.

3.1. **Website Operation**

The Society has a website at www.dps-online.co.uk

When accessed, a number of non-personal cookies may be placed in the viewer's web browser. We use both session and persistent cookies to run the service. For those with user accounts (e.g. Site Admin and Bookings facility) we use essential cookies solely to authenticate users and prevent fraudulent use. The full Cookie Policy can be found here it is linked from the footer of every page <https://www.dps-online.co.uk/privacy-cookies/> They are only used for performance not marketing and are not shared with anyone

4.0 **Archives and History**

4.1. The Society retains historical archives e.g. records of meetings, handbooks, catalogues, prints and images, awards and other event results.

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